

## Meeting Minutes

February 18, 2011, 10 am, ATTC 120

### **Members Present**

Alisa Moore, Charlie Ng, Damaris Castillo-Torres, Glen Kuck, Gloria Harrison, Jackie Winger, John Stankas, Kaylee Hrisoulas, Keith Wurtz, Laura Gowen, Matthew Isaac

### **Welcome & Introductions**

Charlie opened the meeting. No introductions were necessary.

### **Approval of Minutes**

The January 28, 2011 minutes were approved by consensus.

### **Quarterly Progress Reports Discussion**

Initial quarterly reports for objectives 1.1.1, 1.1.2, 2.3.2, 4.1.1., 4.1.2, and 6.2.1 have not been received. Second quarterly reports for all objectives are due on February 26.

### **Information from Major College Committees Related to DSP Goals and Objectives**

Charlie requested that both Presidents request from their major campus committees any information useful to DSP goals and objectives and submit it through Kelly Goodrich by March 11, 2011.

### **Other Requests for Progress Reports**

Charlie requested that a written summary report about anything relevant to the DSP goals and objectives be submitted through Kelly Goodrich by March 11, 2011 from the following committees:

- On DTSP from DETS Executive Committee
- On Staffing Plan from Human Resources (Charlie will speak with Jack Miyamoto.)
- On Resource Allocation Model from District Budget Committee (Charlie will coordinate this at the March 17 Budget Committee meeting.)

### **Subcommittee Report - Research**

Keith advised the committee that at the last meeting he had presented incorrect information regarding "19 and younger" data at SBVC on page 41 of 74. The data has been corrected. Keith also advised that he has added district employee data to the tables (page 49 of 74). It was noted that titles for Tables 10.9, 10.10, 10.11 and 10.12 need to say Percent of District Students, rather than Percent of SBVC Students. Keith will make this correction.

The committee discussed the tables on employee data, which is from 2009 and does not reflect the SERP enacted in Summer 2010. Keith advised that Fall 2010 data was submitted to Data Mart, but the report has not been published by the CCCCCO as yet. Charlie asked if we could use the Fall 2010 numbers with the qualifier that they were not yet official. Keith will check with Dianna Jones of DCS and advise.

Keith reviewed the KVCR maps submitted by Larry Ciecalone and then proceeded to explain the Financial Aid tables and maps. Keith is going to check if the figures in the charts represent funds awarded or funds awarded and received.

### **Discussion of Pell Grant Cuts**

Charlie remarked on the steep increase in Pell Grants. Alisa advised that according to the LAO assessment, we stand to lose \$2,000,000 from Valley and \$500,000 from Crafton if they make the cuts. It was remarked that the potential reduction in Pell Grants coupled with an increase of enrollment fees would have a dynamic affect on enrollment. John voiced concern that these factors would adversely affect the lowest socioeconomic students – i.e. enrollments won't go down, rather there will be more Cal State students enrolling than native students. He mentioned that we look at things like our EOPS programs, the Valley Bound Program, etc. to figure out how to curb this effect. John also suggested moving categorical, full-time salaries and benefits out of the grant funds and into general funds. Alisa asked if the committee should make a recommendation to the Chancellor regarding lobbying with respect to the PELL Grant. Charlie advised that he would ask Chancellor's Cabinet to consider this request.

The committee commented that the scales of the Financial Aid Award maps were inconsistent between campuses. Keith was requested to provide a map that better reflected each college's service area.

### **Maps & Charts**

Matthew distributed a packet of updated maps and charts for review and feedback.

- Keith mentioned that it seemed the data in Figure 11.7 might be transposed as regards Hispanic vs. Non-Hispanic Population. Matthew advised he would check on the labels.
- The committee decided to delete Figure 11.9 because it was causing confusion.
- It was decided that Keith would work with Evgeniya Lindstrom to verify the data used for these maps and to determine if the information presented in Table 11.1 could be trimmed to better fit our service area, without sacrificing timeliness of the data.
- It was asked that the source for Table 11.2 be cited on that chart.
- It was recommended that Matthew add a paragraph to the income Figures regarding how the grants were spent in general.

### **Objective 6.1.1.**

Alisa reviewed her memo with the committee regarding potential changes to the objective 6.1.1. Charlie requested that she produce a revised 6.1.1. objective showing her suggested changes for discussion at the next meeting.

### **Major Planning Assumptions – Budget, Law & Regulation, Capital Funding**

Charlie distributed changes to the Budget, Law & Regulation, Capital Funding section with suggested revisions. The committee adopted the changes.

### **Review & Discussions of Planning Assumptions**

Keith mentioned the necessity of establishing a timeline for the update of plan tables and maps. This can be addressed via the Google Doc procedure outlined below.

### **Homework**

Glen will establish a Google Doc for committee members to access and comment on each piece of the plan by March 2, 2011. This document will include all the pieces of the plan that are to be evaluated and revised, if necessary.

### **Adjournment**

The meeting was adjourned. The next meeting will be Friday, March 4, 2011 at 10:00 a.m.

Kelly Goodrich, Recorder